

JANE MACON MIDDLE SCHOOL

STUDENT HANDBOOK

2009/2010

Mission Statement

Our mission is to prepare middle school students for success in meeting the challenges of high school and beyond and to function as responsible productive citizens in their community and world.

Belief Statements

- All students can learn.
- Students, teachers, and the community all share in the responsibility for student achievement.
- Students will be able to successfully transition from the middle school to high school.
- Students will become technologically proficient to meet the challenges of the information age.
- Students will demonstrate good citizenship and civic responsibility.
- Students will develop critical thinking and problem solving skills that will enable them to compete in a global society
- Students can benefit from the participation of educators, parents, and partners in our schools.

Academic Grading System

90 - 100 - A

80 - 89 - B

75 - 79 - C

70 - 74 - D

Below 70- F

Report Cards

Students will be given progress reports to take home each 4 ½ week grading period. Semester grades and a final report card will be issued at the end of each of the two semesters. This will ensure that parents receive frequent updates on their child's progress. **No report cards will be issued to the students who, at the end of school year, owe for lost or damaged textbooks, library materials, or other damaged school property, and/or owe money on a cafeteria account.**

Carnegie Unit Credit

8th grade students have the opportunity to earn Carnegie Units of credit for successful completion of Connection Classes. These students will earn a Carnegie unit toward high school credit for each class successfully completed (a minimum of 80 average both semesters). Credit earned becomes part of the graduation requirement and the student's permanent record and is averaged in the student's overall grade point average (GPA). The acceptance of the Carnegie Unit will not affect the status of your child's eligibility during his/her high school career. Eighth graders who earn a Carnegie Unit will not be considered ninth graders until they start the first day of school in the ninth grade. Parents have the option of accepting or declining in writing the Carnegie Unit Credit on or before the last school day of the 8th grade year in which your student enrolled.

Homework

Homework is an important part of the learning process because it provides drill and practice that reinforce classroom learning and can provide opportunities for independent study, research and creative thinking. There are desirable types of homework other than written work such as: reading books, reading the newspaper, discussions with parents, interviews, and experiments. Students at Jane Macon should expect homework at least four nights a week. There will be an agenda or planner provided to each student to record nightly homework. When homework is a written assignment, it will be checked for credit or a grade, and incomplete homework will affect a student's grades. Parents and students may also check our teacher websites for assignments.

Incomplete Grades

A Student that receives an incomplete (I) on their report card will have the first 14 calendar days of the new nine weeks to complete work and change the incomplete grade to a passing grade.

Student Attendance

Compulsory school attendance is required for all students residing in Glynn County according to the specifications of the laws of Georgia. Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who shall violate the law shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not to exceed \$100 or imprisonment not to exceed 30 days, or both, at the discretion of the court having jurisdiction.

A student who is absent from middle school for any portion of a school day must bring to the homeroom teacher a signed note from a parent or guardian explaining the reason for the absence. School officials determine whether or not the absence is excusable on the basis of the state policy.

An attempt will be made to contact the parent each time a student is absent. A referral will be made to the School Resource Officer after each third unexcused absence per semester. When a middle school student is absent for more than six unexcused days, the parent or guardian must appear before an Attendance Review Panel. Failure to attend the Review Panel hearing will result in a citation for a court appearance in the State Court of Glynn County. Failure to appear in the State Court of Glynn County will result in a bench warrant for arrest. Excessive absences (eleven or more with one or more unexcused) and/or excessive tardies will adversely affect eligibility for extracurricular activities including sports.

Perfect Attendance is determined by being present every day with no tardies or early releases.

Absences - Absences are excused by written note from guardian for the following reasons:

- personal illness
- a death or serious illness in the immediate family
- recognized religious holidays
- absences mandated by order of government agencies

For perfect attendance purposes, students who serve as pages of the Georgia General Assembly shall be counted present on the days missed for this purpose. A parent or guardian shall write an excuse giving the student's name, date, days of absence, and the reason for the absence.

Perfect Attendance

Students will be recognized for perfect attendance at the year-end Honors' Day. **To achieve perfect attendance, a student must have perfect attendance for all classes, with no tardies or early dismissals.**

Tardies to school

Students reporting to school after 8:30 AM should report to the office to receive a tardy pass to class. This will ensure that the absence will be changed to a tardy. The student will receive a late slip which will admit him/her to class. Students who check into school without a note or a parent present will be given a citation for the tardy. Parents should sign the citation and have the student return it to school the next day so that behavior points will not be deducted.

Check Out

A parent or guardian must come to the main office and sign a student out if the student is to leave campus before the end of the school day. Students are not allowed to check themselves out. Other adults may not sign a student out without confirmed parental permission. All persons signing students out will be asked for picture identification.

Make-up Work

Students who are absent and/or suspended from school will be given the opportunity to make up work missed, however, **it is the student's responsibility to find out what work was missed.** Make-up work must be completed within three (3) days of the student's return to school, unless the school principal or designee allows the student additional time to complete such make-up work. Request for extension must be made in writing within those three (3) days. If the student fails to make up work within the prescribed time, the student shall be denied credit for all work not completed.

Promotion/Retention (Requirements in this section shall apply to all students.)

No sixth, seventh, and eighth grade student shall be promoted to the next grade if the student does not achieve grade level on the appropriate criterion-referenced competency assessment in reading and the appropriate criterion-referenced competency assessment in mathematics and meet promotion standards and criteria established by the local board of education for the school that the student attends.

The school principal or designee may retain a student who performs satisfactorily on the appropriate criterion-referenced competency assessment but who does not meet promotion standards and criteria established by the local board of education.

Withdrawal

A student who intends to withdraw from Jane Macon Middle School must have a parent or guardian come to the guidance office and sign a withdrawal form. A withdrawal slip will be issued to the student. The form must be taken by the student to the media center specialist, physical education instructor, related arts instructor, cafeteria, all classroom teachers, and to the principal's office for settlement of accounts. All textbooks must be returned to the school. The school will not forward transcripts of the student's grades until all obligations, financial or otherwise, have been fulfilled.

GENERAL INFORMATION

The school will not be responsible for personal items brought to school (CD Player, CD's, cards, toys, hats, cell phones, electronic games, laser pointers, etc.)

Hall Passes

The student's agenda is to be used as his/her hall pass. Students must enter their destination, the time and have a teacher initial the agenda before leaving the classroom.

Book Bags

Students will be allowed to bring book bags however; the book bag must be left in their homeroom class until the end of the school day. Students are not allowed to carry book bags during the school day. Band instruments will be stored in the band room during the day and athletic bags will be stored in the gym.

Conferences

We encourage communication among students, parents, and teachers. Parents, please call to meet your team. Parents may arrange conferences by calling the school guidance office at 265-3337. For conferences with an administrator, we request that you phone the school in advance to make sure the principal or assistant principal is available.

Field Trips

Field trips and other excursions are privileges made available for all students. Field trips are considered an extension of the school day. All school rules are in effect on field trips. **Expenses for field trips are shared by those who participate.** Students with severe, chronic, or habitual behavior problems may be denied the privilege of attending school field trips. Students who have overdue debt will be unable to participate on field trips until all debts have been paid.

Visitors

All visitors to Jane Macon Middle School must provide photo identification, sign in at the main office, and receive a badge. Parents are welcome to visit the school and are required to come by the main office for assistance in setting up the visit. Students from other schools and friends of JMMS students are not permitted to visit during the school day. Arrangements can be made with the principal for after school visitation.

Jane Macon Middle School is a closed campus.

Students are not allowed to leave the school campus during school hours for any reason without the knowledge and consent of the administration. Permission to leave the school grounds will only be granted upon written or verbal request from the student's parent or guardian and verification by telephone. **Under no circumstances will a student be allowed to leave campus alone or with anyone other than a parent or guardian unless written authorization designating some other person is provided and can be verified.** Students will be supervised between the hours of 7:45 a.m. and 4:00 p.m. Students will report to either the cafeteria or the gymnasium when arriving on campus before the 8:25 a.m.

Clinic (Medication, Illness, Accidents)

All medicine must be stored and administered in the middle school office. No students are to have any type of medicine, including non-prescription medicine, on their person. All medicines, prescription and non-prescription, should contain a label with the child's name, drug identity, dosage instructions, doctor's name, and a prescription date. The prescription must be current. A parent must provide a medical release form from the doctor's office. It

must be signed by the doctor and the parent. Medication received in other than the original childproof container will be not administered at school.

All ill or injured students must report to the nurse's office to ensure that parents are notified. If a child is too ill to remain in class, the parent will be notified, and the child may be checked out. If emergency medical treatment is necessary, the parents will be contacted. If parents are not available, the student will be taken to the emergency room at the local hospital. The school will continue to try to contact the emergency numbers on file as well as the family physician.

When a student is injured, the appropriate individual, that professional who had direct or indirect supervision of the student at the time of the incident/accident occurred, will complete an accident report. These forms can be obtained from the principal's office.

Cafeteria

A free breakfast is available to our students each morning from 7:45 a.m. until 8:25 a.m. A hot lunch with a variety of choices will be served daily; the cost is \$ 1.50 for students and \$3.00 for adults. Extra items may only be purchased by students who eat with us and whose account is current.

Because we use a computerized accounting system, each student has a PIN account number for purchasing in the cafeteria. It is the same as the Media Center ID number. Deposits can be made to the account by placing money in an envelope with the student's name and PIN on it, then placing the envelope in the locked box provided in the cafeteria. **Checks should be made payable to Jane Macon Middle School Cafeteria.**

To receive a free/reduced lunch, all eligible students must have a form filled out each year and filed with the Food & Nutrition office.

Remember these few rules to make our cafeteria a pleasant dining environment:

- Stand in line and quietly wait your turn.
- Use good table manners
- Refrain from loud talking; use a conversational voice.
- Clean off your table when you leave.
- Do not bring candy, gum or glass bottled drinks to the cafeteria.

Media Center

The Jane Macon Media Center has over 8,800 books for check out. In addition, there are over 30 different magazines for research and/or pleasure reading. The available newspapers are The Brunswick News and The Georgia Times Union. The media center will be open from 7:45 a.m. until 4:00 p.m. while school is in session.

All Media Center computers

- Allow access to the online catalog. Users may search for items using title, author, and subject, keyword, or AR reading level.
- Allow students to take Accelerated Reader tests
- Provide Internet access for research. (Parental Approval Required)

- Provide helpful applications such word processor, spreadsheet, mapping and presentation software.
- Offer access to educational programs and games.
- Allow access to school resources via the school web page.

Media Center Procedures

- Please display your photo identification card when using any of the computers in the Media Center.
- You must have your identification card to check out any books.
- You may have **two (2) books** checked out at one time.
- Most books may be kept for a period of 2 weeks. Always bring a book back and have it renewed if you need more time.
- Be responsible for the books you borrow and return them on or before the due date. If you lose a book, you must pay for it before you can check out another book.
- Return books in the designated book return in the Media Center.
- You may visit the Media Center with a teacher or with a pass from a teacher.

Guidance Message

Our guidance counselors are excited about working with the students, parents and staff of Jane Macon Middle School. Appointments will be scheduled on Monday and Thursdays. Counselors are available to help you better understand and appreciate yourself, find solutions to problems, meet the challenges of growing up, and make good decisions.

We believe, in order for you to do your best, you need to be physically, mentally, and emotionally healthy. In small groups, classroom guidance, and individual sessions, as well as at parent/student meetings, we will seek to provide services, programs and resources which address the “whole person” of the middle-schooler.

Middle school is a time of transition. We hope to help Jane Macon students approach the changes and growth that they experience with open minds and positive attitudes. Along with the students, we encourage parents and staff to call or come see us so we can work together to make each student’s days at Jane Macon as pleasant and productive as possible.

Counseling Program

The counseling program at JMMS is an integral component of the student’s total educational program. It has its own distinct curriculum with its primary goal to facilitate students’ academic success. While the counselors perform academic counseling functions such as high school registration, career planning, test-taking, and study skills enhancement; they primarily focus on the contemporary needs of the middle school student. JMMS counselors help to promote the personal, social, educational and emotional development of students as a whole. All guidance activities contribute directly to the students’ success in the classroom and beyond. In harmony with the JMMS academic goals, the counseling program challenges the students to move beyond their current levels of maturity.

Legal Information

Drug Policy

In order to provide a safe, healthful learning environment for the students of the Glynn County School System and recognizing that the use of drugs and the unlawful possession and use of alcohol is wrong and harmful, a student shall not purchase, possess, have under his control, manufacture, deliver, distribute, disperse, administer, sell or possess with intent to distribute, or be under the influence of any controlled substance, prohibited drugs, to include: alcohol, narcotics, depressant, stimulants, hallucinogens, amphetamines, barbiturates, or any intoxicant of any kind. **Violators will be prosecuted and referred to a school system tribunal for long term suspension or expulsion.**

All medicines, prescription and non-prescription, must be kept in the clinic, in the original containers, until consumed. It is a violation of Georgia's Control Substance Act for medicines to be removed from their original containers. Look-a-like drugs will be treated in the same manner as illegal substances.

This policy applies for all students when:

- On the school grounds before, during and after school hours, or any other time when the school is being used by any school group.
- Off the school grounds while in attendance at a school activity, function, or is otherwise subject to jurisdiction of school officials.
- Engaged in travel to and from school.

Drug Free School Zone Law

It shall be unlawful for any person to manufacture, distribute, dispense, or possess with intent to distribute a controlled substance or marijuana in, on, or within 1,000 feet of any real property owned by or leased to any public or private elementary school, secondary school, or school board property used for elementary or secondary education. A county Board of Education may adopt regulations requiring the posting of signs designating the areas within 1,000 feet of school boards and private or public elementary and secondary schools as "Drug-Free School Zones".

Grievance Procedure

Complaints, grievances, and concerns shall be handled and resolved as close to their origin as possible. All complaints shall be processed through proper and official channels. Students should first voice their concerns and complaints to their school principal (unless the concern is about the principal, in which case the concern may be addressed directly to the superintendent. In this case, the superintendent may request the concern and complaint be put in writing.) Parents and patrons having complaints about any "school-related" matter should direct them to the school principal. The principal may refer the matter to the proper authority or may resolve the matter through a conference or individual attention, at his/her discretion.

Concerns about bus drivers should be directed to the Transportation Director.

Concerns about personnel not directly connected with a school may be referred directly to the superintendent. Should a matter not be satisfactorily resolved at the initial or school level, the complaint should be forwarded to the superintendent in writing. Should the matter still not be resolved, it may be referred to the Board of Education, in writing.

Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (eligible students) certain rights with respect to the student's education records.

Title IX/Nondiscriminatory Act

It is the policy of the Glynn County School District that racial, sexual, or other forms of harassment or discrimination are strictly forbidden. Any student or employee who believes he or she has been subjected to harassment or discrimination by other students or employees of the school district based upon his or her race, color, religion, national origin, age, disability or sex should promptly report the same to the principal of their school or the appropriate coordinator, who will implement the board's discriminatory complaints or harassment procedures. The Title VI and Title IX Coordinator is the Personnel Director, the Section 504 Coordinator, and the Americans with Disabilities Act Coordinator, is the Special Programs Coordinator. Students may also report harassment or discrimination to their school counselor. Students and employees shall not be subjected to retaliation for reporting such harassment or discrimination.

Other Important Information

Eligibility Requirements

Athletic Programs or Clubs/Organizations

Students must pass five subjects the semester immediately preceding participation in order to be allowed to practice or compete in any contest at any time during the school day or school night. Student will not be allowed to participate in a school-sponsored activity if assigned In-School Suspension the day of the activity. All students participating in any JMMS sponsored activity will be required to ride furnished transportation to and from an activity unless parent or guardian is present and submits a written release. The school reserves the right to deny a student the opportunity to participate if the student is a chronic disciplinary problem.

General Athletic, Band, and Social Rules

The following is a student athletic/band code of conduct which shall be followed at all assemblies, sporting events, and pep rallies.

- Remain seated during the event. This allows everyone to enjoy the game or event.
- Fighting, harassment and hazing are not allowed.
- Good sportsmanship and orderly behavior are a must.
- Alcoholic beverages and drugs are not allowed in the stadium or on school grounds.
- Displays of affection are inappropriate for a school setting.

Extracurricular Activities

Jane Macon Middle School offers a variety of sports and clubs for our students. Students who participate in athletics must have good grades and meet the guidelines set by the Glynn County Board of Education. Below is a list of clubs and team sports to meet our student's various interests: For more information please visit our school website.

Club

Beta Club
Art Club
Braveheart
Model United Nations
Morning Broadcast Club
Young Women's Club
Chess Club
Fellowship of Christian Athletes
Pep Band
Student Council
Yearbook
Math Team

Fall Sports

Tennis
Softball
Football
Cheerleading
Volleyball
Swimming

Winter Sports

Boys Basketball
Girls Basketball
Wrestling

Spring Sports

Boys Soccer
Girls Soccer
Baseball
Boys Track
Girl's Track

Sponsor

Mrs. Simpson/Mrs. Dawson
Mrs. Steele
Coach Skipper
Mrs. Jones
Ms. Dempsey
Ms. Turner
Coach Kavanaugh
Coach Kavanaugh
Mr. Clark
Ms. Cowart
Mrs. Williford
Mrs. Dawson

Head Coach

Coach Kendall
Coach Fell
Coach Kavanaugh
Ms. Pringle
Coach Kelly
Coach Fried

Head Coach

Coach Redding
Coach Thomas
Coach Barrow

Head Coach

Coach Kavanaugh
Coach Barrow
Coach Oquinn
Coach White
Coach Thomas

Fire Drills

Fire drill information is posted by each door in every classroom. When the fire alarm sounds, children will exit with their teacher who will check roll when students are safely assembled in their designated area outside the building. Fire Drills are a state mandated safety requirement and they will occur monthly.

Textbooks

Textbooks are assigned for student use during the school year. Students are responsible for the textbook once it has been assigned. Textbooks that are lost, stolen or damaged must be paid for by the student. Textbooks should be covered at all times and care should be taken so the textbook is not damaged. Please do not write, mark, or draw in the textbooks. The student will be responsible for the damage. If a student fails to take care of textbooks fines and/or library fines, he will not be issued textbooks until the charges are cleared.

School Procedures

Please note: We will be entering a new building in August of 2009. These procedures were written before entering the new building and may have to be changed upon occupancy. Written notification of changes will be given to students and parents prior to enforcement.

It is imperative that school procedures be followed in order to maintain a safe, orderly school environment. Please carefully read the following procedures.

Student Identification

Students will be required to wear photo identification badges at all times during the school day. Students will receive a behavior citation for each incident of not wearing the identification badge. One lanyard will be provided to each student at the beginning of the enrollment period. Replacement identification badges and lanyards may be purchased in the school media center.

Cell Phones and other Electronic Devices

During the past few years we have seen a tremendous increase in student use of cell phones on campus. We understand that parents need to contact students before and after school and are sensitive to those needs. However, when students choose to use cell phones and other electronic devices during the school day we tend to see more academic time disruptions. Parents, we ask that you please discourage your child from calling or sending text messages during the school day. Students may bring cell phones to school, but the power must remain off during the school day. Students who are in possession of a cell phone, while the power is on, during the school day will receive an official disciplinary referral for each and every offense. The device will be confiscated and placed in the front office for parents to pick up.

Morning Procedures

Teachers and other staff members will be on duty at 7:45 a.m. Students should report to the cafeteria or the gymnasium when arriving on campus before 8:25 a.m. Students will not be allowed to enter the classrooms before school without prior permission from a teacher or administrator. Students will be released from the cafeteria and gymnasium at the sound of the 8:25 a.m. bell. Homeroom will begin at 8:30 a.m.

Changing Classes

Students will be dismissed from each class by the teacher, not the bell. Students should move quickly to the next class and not meander in the hallways. The next class will begin as soon as students have had ample time to travel from one class to the other.

End of the Day Procedures

The bus bell will sound to end school at 3:25 p.m. Bus students will exit and should move directly to the bus loading area. After bus students have exited the building, other students will be allowed to exit the building at 3:28 p.m. Teachers will monitor this process.

2009-2010 Class Schedule

8:00	Teacher Work Day Begins	
8:25	Bell to enter classrooms	
8:30	Homeroom/Daily 10	
8:45	1 st period	6 th grade connections
10:00	2 nd period	7 th grade connections
11:15	3 rd period	Lunch
1:00	4 th period	8 th grade connections
2:15	5 th period	
3:25	Bus Bell	
3:28	End of school bell	
4:00	Teacher Work Day Ends	

JANE MACON MIDDLE SCHOOL PROGRESSIVE DISCIPLINE PLAN

This progressive discipline model is divided into four levels. Each level represents progressively more serious misbehavior and consequences. The level of discipline imposed shall be based on the severity of the misbehavior.

Level 1 Discipline

Level 1 discipline is used for minor acts of misconduct which interfere with orderly school procedures, school functions, extracurricular programs, approved transportation, or a student's own learning process. Students will be given a behavior citation and the following discipline management techniques may also be used by the teacher.

1. Classroom detention after school or before school.
2. Isolation during lunch.
3. Classroom isolation from peers.
4. Student participation in conference with parent/guardian and teacher.
5. Participation in a school service project which enables the student to be engaged in the desired character trait(s).
6. Development of a written or graphic representation that reflects understanding of the specific misbehavior, the nature of the expected behavior and the related character trait(s).
7. Other strategies which appropriately respond to the negative behavior.

Level 2 Discipline

Level 2 discipline offenses are intermediate acts of misconduct which require administrative intervention. These acts include, but are not limited to, repeated, but unrelated, acts of minor misconduct and misbehaviors (Level I behaviors) directed against persons or property but which do not seriously endanger the health, safety or well-being of others.

Students guilty of a Level 2 offense may receive any of the discipline management techniques appropriate for the situation as determined by the principal or designee, including, but not limited to the following:

1. Student participation in conference with parent/guardian, teacher, and/or principal.
2. Restriction from programs and special assemblies.
3. Assignment to after-school detention hall.
4. Assignment to lunchtime detention hall.
5. Partial day in-school suspension (ISS).
6. Full day in-school suspension (ISS) for up to five school days.
7. Suspension from school for up to three school days, which shall include any time during which the student was subject to suspension pending investigation.
8. Participation in the cleaning/repair of any damage caused to the school-related environment.
9. Financial restitution for the repair of any damage caused to the school-related environment.
10. Development of a written or graphic representation that reflects understanding of the specific misbehavior, the nature of the expected behavior, and the related character trait(s).
11. Participation in a school service project which enables the student to be engaged in the desired character trait(s).
12. Any other disciplinary technique that positively promotes the student code of conduct and desired character trait(s).

Level 3 Discipline

Level 3 discipline offenses are serious acts of misconduct including, but not limited to, repeated misbehavior that is similar in nature, serious disruptions of the school environment, threats to health, safety, or property and other acts of serious misconduct. These offenses must be reported to the principal.

Students guilty of a Level 3 offense may receive any of the discipline management techniques appropriate for the situation as determined by the principal or designee, including, but not limited to the following:

1. Restriction from programs and special assemblies.
2. Full day in-school suspension (ISS) for up to 15 school days.
3. Suspension from school for up to five school days, which shall include any time during which the student was subject to suspension pending investigation.
4. Placement in an alternative education program for up to one semester and until such a time as the student meets the exit requirements for the alternative school program.
5. Participation in the cleaning/repair of any damage caused to the school-related environment.
6. Financial restitution for the repair of any damage caused to the school-related environment.
7. Development of a written or graphic representation that reflects understanding of the specific misbehavior, the nature of the expected behavior and the related character trait(s).
8. Participation in a school service project which enables the student to be engaged in the desired character trait(s).
9. Any other disciplinary technique that positively promotes the student Code of Conduct and desired character trait(s).

Level 4 Discipline

Level 4 discipline offenses are the most serious acts of misconduct. These offenses must be immediately reported to the principal. These violations are so serious that they may require use of outside agencies and/or law enforcement.

Such acts may also result in criminal penalties being imposed. Any misconduct that threatens the health, safety, or well-being of others may result in immediate suspension of the student from the school and/or school-sponsored activities for up to three school days, pending disciplinary investigation of the allegations.

Students guilty of a Level 4 offense may receive any of the discipline management techniques appropriate for the situation as determined by the principal or designee, including, but not limited to the following:

1. In-school suspension (ISS) for up to 30 school days
2. Suspension from school for up to ten school days, which shall include any time during which the student was subject to suspension pending investigation.
3. Placement in an alternative education program for up to two semesters and until such a time as the student meets the exit requirements for the alternative school program.
4. Expulsion from the regular school program for up to one calendar year.
5. Participation in the cleaning/repair of any damage caused to the school-related environment.
6. Financial restitution for the repair of any damage caused to the school-related environment.
7. Development of a written or graphic representation that reflects understanding of the specific misbehavior, the nature of the expected behavior and the related character trait(s).
8. Participation in a school service project which enables the student to be engaged in the desired character trait.
9. Any other disciplinary technique that positively promotes the student Code of Conduct and desired character trait(s).

Behavior Citation Information:

Behavior citations will be issued by the teacher for Level I behavior violations

Parents should be notified by the teacher each time a citation is given

5 Points will be subtracted from the students behavior point average for each citation

Students who lose more than 30 points in a 4 1/2 week period will be referred to an administrator (Discipline Referral)

Rewards for a 100 behavior point average will be given at the end of each 9 week period

Cell phones and other communication devices will be taken up and returned only to the parent

Non-academic school activities will be limited to those students who maintain an "70" behavior point average

Students who receive no behavior citations and no referrals for the year will be presented a "Good Citizenship" award

Students will be given opportunities to earn back some of the lost behavior points

Students can earn 2 points back per citation if the parent signs the citation and the student returns the copy to school

Positive Behavior Awards

Students will be rewarded at the end of each 9-week period for having a 100 behavior point average

1 behavior citation = 5 points lost

1 discipline referral = 20 points lost

Behavior averages will be compiled each 4 1/2 weeks at the grading period

Students will be rewarded at the end of the year (Summer Waves, Beach trip, etc)

95 or greater behavior point average and

Less than 10 days absent and

Passing all classes during the year

CONTACTING JANE MACON MIDDLE SCHOOL

Principal Scott Spence

Assistant Principal: Michele Seals

Assistant Principal: Randal Harvey

Address: 201 McKenzie drive
 Brunswick, GA 31523

Phone: Main Office – 912 -265-3337

 Fax – 912 -267-4118

School Web Page – <http://www.glynn.k12.ga.us/JMMS/>